

Opportunities, Inc. Board of Directors October 21, 2021 Regular Meeting Agenda

OPPORTUNITIES, INC.  
COMMUNITY ACTION AGENCY  
**REGULAR MEETING**  
**BOARD OF DIRECTORS AGENDA**

October 21, 2021 @ 5:30 p.m.

400 N. Noble

Watonga, OK 73772

*(NOTE: The Opportunities, Inc. Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item requiring Board Action)*

1. Call to Order.....M. Bullis
2. Affirmation of Quorum.....M. Bullis
3. Introduction of Guests.....**Chairperson**
4. Consent docket: The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:
  - 4a. Approval of Agenda.....**Board Action**
  - 4b. Approval of Minutes (September 23, 2021).....**Board Action**
  - 4c. Review & Approve Agency Statement of Revenue & Expenditures.....**Board Action**
    - Approve Agency Balance Sheet.....**Board Action**
    - Approve General Fund Account.....**Board Action**
    - Review & Approve Funding Sources.....**Board Action**
    - Approve Credit Card charges .....**Board Action**
    - Approve Thrift Store Transaction Log.....**Board Action**
    - Approve Quarterly Institutional Budget.....**Board Action**
  - 4d. Approve agency-wide strategic plan.....**Board Action**
5. Program Reports (Written Reports).....
  - 5a. Housing .....Rick Gowin
    - HOA Financials: September, 2021.....Rick Gowin
    - Hooker House Rentals: September, 2021.....Rick Gowin
  - 5b. Weatherization (Written Reports).....
    - DOE/DHS Contract Status.....Brian Rice
  - 5c. RSVP.....Written Report
  - 5d. RX.....Written Report
  - 5e. Watonga Outreach.....Written Report
  - 5f. Clinton Outreach/SHIP/MIPPA .....Written Report
  - 5g. Guymon Outreach.....No Report

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- 6. Staff Reports (Written Reports)
  - 6a. Compliance.....Written Report
  
  - 6b. Human Resources.....Written Report
    - Benefits.....Opie Clyden
    - Staffing.....Opie Clyden
  
  - 6c. Fiscal.....Shannon Sattler
    - Client Satisfaction Survey.....Shannon Sattler
    - Captain Report.....Shannon Sattler
  
- 7. Executive Director Report (Written & Verbal Reports).....Carla Flynn
  - Information PR.....Carla Flynn
  
- 8. Accept & Approve (Program & Financial & Executive Director) Reports.....**Board Action**
  
- 9. New Business (any matters not known about or which could not have been reasonable foreseen prior to the time of agenda posting). Anyone wishing to speak must make their presence known to the board chairperson prior to the start of the meeting and must agree to limit their remarks to three (3) minutes or less:
  
- 10. Next Scheduled Meeting.....January 27, 2022 @ 5:30 pm
  
- 11. Adjournment.....**Board Action**