

Opportunities, Inc. Board of Directors February 25, 2021 Regular Meeting Agenda

OPPORTUNITIES, INC.
COMMUNITY ACTION AGENCY
REGULAR MEETING
BOARD OF DIRECTORS AGENDA
February 25, 2021 @ 5:30 p.m.
400 N. Noble Avenue
Watonga, OK 73772

(NOTE: The Opportunities, Inc. Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item requiring Board Action)

1. Call to Order.....D. McGee
2. Affirmation of Quorum.....D. McGee
 - Re-appointment: Dwight McGee (Private).....**Board Action**
 - Re-appointment: Montie Bullis (Private).....**Board Action**
 - Re-appointment: Russell Morrison (Private).....**Board Action**
3. Introduction of Guests.....D. McGee
4. Consent docket: The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:
 - 4a. Approval of Agenda.....**Board Action**
 - 4b. Approval of Minutes (January 28, 2021).....**Board Action**
 - 4c. Review & Approve Agency Statement of Revenue & Expenditures.....**Board Action**
 - Approve Agency Balance Sheet.....**Board Action**
 - Approve General Fund Account.....**Board Action**
 - Review & Approve Funding Sources.....**Board Action**
 - Approve Credit Card charges**Board Action**
 - Approve Thrift Store Transaction Log.....**Board Action**
5. Program Reports (Written Reports).....
 - 5a. Housing (HOA):.....Rick Gowin
 - HHO Financials: January, 2021.....Rick Gowin
 - Hooker House Rentals: January, 2021.....Rick Gowin
 - 5b. Weatherization.....Brian Rice
 - DOE/DHS Contract Status.....Brian Rice
 - 5c. RSVP.....Jan Franks
 - 5d. RX for Oklahoma.....Linda Cline
 - 5e. CAPTAIN Data Collection.....Shannon Sattler

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- 5f. Watonga Outreach.....Opie Clyden
- 5g. Clinton Outreach/SHIP/MIPPA.....Keri Divis
- 5h. Guymon Outreach.....Tesda Halonen
- 6. Staff Reports (Written Reports)
 - 6a. Compliance.....Susan Smith
 - 6b. Human Resources.....Opie Clyden
 - Benefits.....Opie Clyden
 - Staffing.....Opie Clyden
 - 6c. Fiscal.....Shannon Sattler
 - VITA update.....Shannon Sattler
- 7. Executive Session of public bodies will be permitted for the purpose of: Discussing the Employment, hiring, appointment, promotion, demotion, disciplining or resignation of any Individual salaried public officer or employee.
 - 7a. Approve Board going into Executive Session.....**Board Action**
 - Specifically to discuss the evaluation of the Executive Director
- 8. Approve return to regular session from Executive Session.....**Board Action**
- 9. Action on Executive Director Evaluation such as pay, grade and or increase.....**Board Action**
- 10. Executive Director Report (Written & Verbal Reports).....Carla Flynn
 - Information PR.....Carla Flynn
- 11. Accept & Approve (Program & Financial & Executive Director) Reports.....**Board Action**
- 12. New Business (any matters not known about or which could not have been reasonable foreseen prior to the time of agenda posting). Anyone wishing to speak must make their presence known to the board chairperson prior to the start of the meeting and must agree to limit their remarks to three (3) minutes or less:
- 13. Next Scheduled Meeting.....March 25, 2021 @ 5:30pm
- 14. Adjournment.....**Board Action**