

Opportunities, Inc. Board of Directors January 23, 2025 Regular Meeting Agenda

OPPORTUNITIES, INC.
COMMUNITY ACTION AGENCY
REGULAR MEETING
BOARD OF DIRECTORS AGENDA

January 23, 2025 @ 5:30 p.m.
117 W. Russworm Drive
Watonga, OK 73772

(NOTE: The Opportunities, Inc. Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item requiring Board Action)

- 1. Call to Order.....D. McGee

- 2. Affirmation of Quorum.....D. McGee
 - Accept Resignation of Jennifer Haigler (Public)..... **Board Action**
 - Accept & Approve Crystal Campos (Public)..... **Board Action**

- 3. Introduction of Guests.....**Chairperson**

- 4. Consent docket: The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:
 - 4a. Approval of Agenda..... **Board Action**
 - 4b. Approval of Minutes (October 24, 2024)..... **Board Action**
 - 4c. Review & Approve Agency Statement of Revenue & Expenditures..... **Board Action**
 - Approve Agency Balance Sheet..... **Board Action**
 - Approve General Fund Account..... **Board Action**
 - Review & Approve Funding Sources..... **Board Action**
 - Approve Credit Card charges **Board Action**
 - Approve Thrift Store Transaction Log..... **Board Action**
 - 4d. Approve 2025 Pay Periods..... **Board Action**
 - 4e. Approve 2025 Holiday Schedule..... **Board Action**
 - 4f. Approve revised Organizational Chart..... **Board Action**
 - 4g. Approve 2025 Space Allocation..... **Board Action**

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- 4h. Approve 2025 Cost Allocation Plan.....**Board Action**
- 4i. Approve 2025 Board of Directors Meeting Schedule.....**Board Action**
- 4j. Approve 2025 Board of Directors Committee Assignments.....**Board Action**
- 4k. Approve 2025 BOD Training Schedule.....**Board Action**

- 5. Program Reports (Written Reports).....
 - 5a. Housing (HHI-HOA):.....Rick Gowin
 - HHO Financials: October, November, December 2024.....Rick Gowin
 - Hooker House Rentals: October, November, December 2024.....Rick Gowin

 - 5b. RSVP.....Gayla Petty

 - 5c. RXLinda Cline

 - 5d. Clinton Outreach//SHIP/MIPPAKeri Divis

- 6. Staff Reports (Written Reports)
 - 6a. Fiscal.....Shannon Sattler
 - Client Satisfaction Survey.....Shannon Sattler
 - CAPTAIN Data Collection.....Shannon Sattler

- 7. Executive Director Report (Written & Verbal Reports).....Carla Flynn
 - Information PR.....Carla Flynn

- 8. Accept & Approve (Program & Financial & Executive Director) Reports.....**Board Action**

- 9. New Business (any matters not known about or which could not have been reasonable foreseen prior to the time of agenda posting). Anyone wishing to speak must make their presence known to the board chairperson prior to the start of the meeting and must agree to limit their remarks to three (3) minutes or less:

- 10. Next Scheduled Meeting.....February 27, 2025 @ 5:30 pm

11. Adjournment.....**Board Action**